

Office of the Mayor

MUNICIPALITY OF DEDEDO

Melissa B. Savares
Mayor

Andrew Peter A. Benevente
Vice Mayor

MEMORANDUM

DATE: January 04, 2016

TO: Doris Flores Brooks
Public Auditor, Office of the Auditor
Angel R. Sablan
Executive Director
Mayor's Council of Guam
Judith T. Won Pat
Speaker, 32nd Guam Legislature

FROM: Mayor & Chairman DMPC

SUBJECT: FY 2016- 1st Quarter Report
Non-Appropriated Funds (NAF)

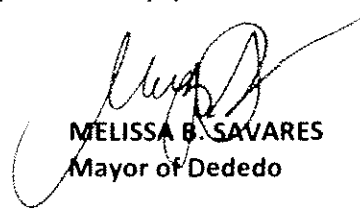
33-16-1222
Office of the Speaker
Judith T. Won Pat, Ed.D

Date: 1/6/15
Time: 2:10 PM
Received By: [Signature]

Transmitted herewith is Fiscal Year 2016 1st Quarter Report for Non- Appropriated Fund (NAF) for Dededo Municipal Planning Council.

All pertinent documents relating to this account are attached and have been approved by the DMPC members during its regular council meeting held every second Tuesday of every other month.

Please contact me at the numbers below, should you have any question or concerns.


MELISSA B. SAVARES
Mayor of Dededo

Attachment:

Cc: Vice Mayor Andrew Peter A. Benevente, Dededo
DMPC Members
John Camacho, Director
Dept., of Revenue & Taxation

1222

2016 JAN - 6 PM 3:08

RM

DISTRICT: DEDEDO

FISCAL YEAR 2016

NON-APPROPRIATED FUNDS (NAF)

REVENUE AND EXPENDITURE SUMMARY REPORT

(X) 1ST QTR, () 2ND QTR, () 3RD QTR, () 4TH QTR,

REVENUE	
Donation (cash)	
Facility Use: Community Centers User	\$ 2,400.00
"Program Income Funds" for Astumbo/Dededo Senior Center	
Flea Market Income	\$ 24,683.00
Vending Machine Commission	\$ 15.90
Civil Wedding Account	\$ 500.00
Program Registrations (Summer Camps, Sports Clinics, etc.)	-
OTHER:	-
TOTAL REVENUE	\$ 27,598.90

	OPERATIONS	EXPENDITURE
220	TRAVEL - Off-Island/Local Mileage/ Reimbursement	\$ -
230	CONTRACTUAL SERVICES	\$ 4,783.92
	repair/damage @ Astumbo/Dedeco Senior Center (quotation)	
233	DMO - Training / Registration Fee	\$ 149.00
240	SUPPLIES & MATERIALS	\$ 2,935.80
	set of canopies/bungees/tarps	
250	EQUIPMENT - BackHoe/Tractor Mower/John Dee Mower Parts	\$ 1,443.44
270	WORKERS COMPENSATION	
271	DRUG TESTING	
280	SUB-RECIPIENT/SUB-GRANT	
290	MISCELLANEOUS:	
	Bank Service Fees	\$ 10.16
	Stipend Fee	\$ 900.00
	Donations:	\$ 3,244.50
	Fundraiser	\$ 351.84
	Flea Market/Park Expense	\$ 952.00
	Food Items: Volunteers Feeding/DMPC Special Meeting	\$ 7,622.03
	Humanitarian Assistance	\$ 2,600.00
	SummerCamp Expense	\$ -
	OTHERS: BOG Ifite Banking	\$ 30.00
	OTHERS: VOIDED CHECK	\$ (84.00)
	TOTAL OPERATIONS	\$ 24,938.69

	UTILITIES	EXPENDITURE
361	Power	
362	Water/Sewer	
363	Telephone	\$ -
	TOTAL UTILITIES	\$ -

	CAPITAL OUTLAY	EXPENDITURE
450	Capital Outlay	

STATEMENT OF INCOME AND EXPENSE
Dededo Municipal Planning Council
Period: 1st Qtr Rpt - Oct., Nov., & Dec. 2015

INCOME:

Flea Market Income:	\$	24,683.00
Community Centers (Astumbo/Dededo) User Fee	\$	2,400.00
Coco-Bottling Co. - DMO Qtr. Vending commission	\$	-
Pepsi Cola Bottling DMO Qtr., Vending commission	\$	15.90
Wedding Account-Civil Wedding	\$	500.00
Summer Camp	\$	-
Deposit Change Back to acct	\$	-

TOTAL REVENUE:	\$	27,598.90
-----------------------	-----------	------------------

LESS EXPENSE:

Humanitarian	\$	2,600.00
Stipend Fee	\$	900.00
Reimbursement	\$	3,419.28
Fundraiser	\$	351.84
Feeding DOC/FOOD	\$	4,202.75
Portable Toilets	\$	952.00
Needed Parts/Repair	\$	1,443.44
Donations/Gift	\$	3,244.50
Servicing	\$	4,783.92
SUPPLIES	\$	2,935.80
Summer Camp	\$	-
Training /Registration Fee	\$	149.00
Other: VOID CHECK #5418	\$	(84.00)
BOG Bank Servicing Charge	\$	10.16
BOG IFITE BANKING	\$	30.00
TOTAL EXPENSE:	\$	24,938.69

NET INCOME OVER EXPENSE:

As of 1st QTR Oct, Nov, & Dec 2015	\$	2,660.21
---	-----------	-----------------

GENERAL LEDGER SUMMARY

Oct, Nov, & Dec 2015

Beginning Balance as of September 2015	\$	59,433.71
Total Revenue (Oct, Nov, & Dec)	\$	27,598.90
Total Collected and Deposited	\$	87,032.61
Less: Total Disbursement	\$	25,464.13
Including B.O.G. Service Charge	\$	10.16
Including B.O.G. IFITEBANKING	\$	30.00

Note: Amount does not include uncleared checks

TOTAL BALANCE
As of December 2015 \$ 61,558.32

QUARTERLY FINANCIAL REPORT
Bank of Guam
From: October, November, & December 2015

<u>DATE OF DEPOSIT</u>	<u>NAME</u>	<u>MONTHLY COLLECTED</u>	<u>MONTHLY DEPOSITED</u>
October	Flea Market Collections	\$ 7,090.00	\$ 7,090.00
November	Flea Market Collections	\$ 9,640.00	\$ 9,640.00
December	Flea Market Collections	\$ 7,953.00	\$ 7,953.00

TOTAL COLLECTED \$ 24,683.00

Oct-Dec	Astumbo/Dededo Senior Center User	\$	2,400.00
Oct-Dec	MCOG - Civil Wedding	\$	500.00
Oct-Dec	Coco-Bottling Co. - DMO Qrt. Vending commission	\$	-
Oct-Dec	Pepsi Cola Bottling DMO Qrt., Vending commission	\$	15.90
Oct-Dec	Summer Camp	\$	-
Oct-Dec	Deposit Change back into account	\$	-

TOTAL DEPOSITED: \$ 27,598.90

Previous Balance:	\$	59,433.71
Total Collected:	\$	87,032.61
Less Expenditure:	\$	25,464.13
B.O.G Service Charge	\$	10.16
B.O.G IFITEBANKING	\$	30.00

ENDING BALANCE \$ 61,558.32

STATEMENT OF INCOME AND EXPENSE
Dededo Municipal Planning Council

	Oct-15	Nov-15	Dec-15	1st QTR Totals
INCOME:				
Flea Market Income:	\$ 7,090.00	\$ 9,640.00	\$ 7,953.00	\$ 24,683.00
Community Centers (Astumbo/Dededo) User Fee	\$ 800.00	\$ 800.00	\$ 800.00	\$ 2,400.00
Coco-Bottling Co. - DMO Qrt. Vending commission	\$ -	\$ -	\$ -	\$ -
Pepsi Cola Bottling DMO Qrt., Vending commission	\$ -	\$ -	\$ 15.90	\$ 15.90
Wedding Account-Civil Wedding	\$ 300.00	\$ 200.00	\$ -	\$ 500.00
Summer Camp	\$ -	\$ 0	\$ -	\$ -
Deposit Change back into acct	\$ -	\$ -	\$ -	\$ -
				\$ -
TOTAL REVENUE:	\$ 8,190.00	\$ 10,640.00	\$ 8,768.90	\$ 27,598.90
LESS EXPENSE:				
Humanitarian	\$ 400.00	\$ 400.00	\$ 1,800.00	\$ 2,600.00
Stipend Fee	\$ 450.00	\$ -	\$ 450.00	\$ 900.00
Reimbursement	\$ 889.65	\$ 586.22	\$ 1,943.41	\$ 3,419.28
Fundraiser	\$ 234.34	\$ 117.50	\$ -	\$ 351.84
Feeding DOC/FOOD	\$ 1,440.92	\$ 893.19	\$ 1,868.64	\$ 4,202.75
Portable Toilets	\$ 952.00	\$ -	\$ -	\$ 952.00
Needed Parts/Repair	\$ 916.39	\$ 174.97	\$ 352.08	\$ 1,443.44
Donations/Gift	\$ 1,950.00	\$ 1,113.00	\$ 181.50	\$ 3,244.50
Servicing	\$ 781.66	\$ 1,630.26	\$ 2,372.00	\$ 4,783.92
SUPPLIES	\$ 947.73	\$ 742.14	\$ 1,245.93	\$ 2,935.80
Summer Camp	\$ -	\$ -	\$ -	\$ -
Training /Registration Fee	\$ -	\$ 149.00	\$ -	\$ 149.00
Other: VOID CHECK #5418	\$ -	\$ -	\$ (84.00)	\$ (84.00)
BOG Bank Servicing Charge	\$ 3.00	\$ 3.00	\$ 4.16	\$ 10.16
BOG IFITE BANKING	\$ 10.00	\$ 10.00	\$ 10.00	\$ 30.00
TOTAL EXPENSE:	\$ 8,975.69	\$ 5,819.28	\$ 10,143.72	\$ 24,938.69
NET INCOME OVER EXPENSE:				
	\$ (785.69)	\$ 4,820.72	\$ (1,374.82)	\$ 2,660.21

FINANCIAL REPORT
Bank of Guam
From: October 1-31, 2015

DATE OF DEPOSIT	NAME	MONTHLY COLLECTED	MONTHLY DEPOSITED
10.5.15	FleaMarket Weekly In Office Collection- 10.2.15	\$ 590.00	\$ 590.00
10.5.15	FleaMarket Saturday Collection - 10.3.15	\$ 370.00	\$ 370.00
10.13.15	FeaMarket Weekly In Office Collection - 10.9.15	\$ 825.00	\$ 825.00
10.13.15	FleaMarket Saturday Collection - 10.10.15	\$ 1,060.00	\$ 1,060.00
10.13.15	FleaMarket Sunday Collection - 10.11.15	\$ 1,700.00	\$ 1,700.00
10.19.15	FleaMarket Weekly In Office Collection- 10.16.15	\$ 370.00	\$ 370.00
10.26.15	FleaMarket Weekly In Officce Collection- 10.23.15	\$ 340.00	\$ 340.00
10.26.15	FleaMarket Saturday Collection - 10.24.15	\$ 1,835.00	\$ 1,835.00
		\$ -	\$ -

TOTAL COLLECTED \$ 7,090.00

10.13.15	MCOG Wedding (Aug. 2015)	\$ 300.00
10.13.15	Community Center Donations	\$ 600.00
10.19.15	Community Center Donations	\$ 200.00
		\$ -
		\$ -

TOTAL DEPOSITED: \$ 8,190.00

Previous Balance:	\$ 55,503.85
Total Collected:	\$ 63,693.85
Less Expenditure:	\$ 8,962.69
B.O.G Service Charge	\$ 3.00
B.O.G IFITE BANKING	\$ 10.00

ENDING BALANCE \$ 54,718.16

TOTAL BREAKDOWN:

Flea Market	\$ 42,752.68
Community Centers	\$ 6,787.79
Summer Camp	\$ 359.97
GVB	\$ 1,098.00
Wedding Account	\$ 3,519.72
Humanitarian	\$ 200.00

OVERALL TOTAL: \$ 54,718.16

Deposit to Bank of Guam (Flea Market Acct)

FINANCIAL REPORT
Bank of Guam
From: November 1 - 30, 2015

DATE OF DEPOSIT	NAME	MONTHLY COLLECTED	MONTHLY DEPOSITED
11/2/2015	In Office FleaMarket Collection - 10.30.15	\$ 1,020.00	\$ 1,020.00
11/2/2015	Saturday FleaMarket Collection- 10.31.15	\$ 1,640.00	\$ 1,640.00
11/9/2015	In Office & Saturday FleaMarket Collection - 1	\$ 935.00	\$ 935.00
11/16/2015	In Office FleaMarket Collection - 11.13.15	\$ 540.00	\$ 540.00
11/16/2015	Saturday FleaMarket Collection- 11.14.15	\$ 2,150.00	\$ 2,150.00
11/23/2015	In Office Collection - 11.20.15	\$ 290.00	\$ 290.00
11/30/2015	In Office Collection - 11.25.15	\$ 225.00	\$ 225.00
11/30/2015	Sunday FleaMarket Collection - 11.29.15	\$ 2,840.00	\$ 2,840.00
		\$ -	\$ -

TOTAL COLLECTED \$ 9,640.00

11/2/2015	Community Center - 10.31.15	\$ 600.00
11/16/2015	MCOG Civil Weddings 11.14.15	\$ 200.00
11/16/2015	Community Center - 11.14.15	\$ 200.00
11/30/2015	Pepsi Beverage Vending & Services	\$ 15.90
		\$ -
TOTAL DEPOSITED:		\$ 10,655.90

Previous Balance: \$ 54,718.16
Total Collected: \$ 65,374.06
Less Expenditure: \$ 5,806.28
B.O.G Service Charge \$ 3.00
B.O.G IFITE BANKING \$ 10.00

ENDING BALANCE \$ 59,554.78

TOTAL BREAKDOWN:

Flea Market \$ 46,373.40
Community Centers \$ 7,587.79
Summer Camp \$ 375.87
GVB \$ 1,098.00
Wedding Account \$ 3,719.72
Humanitarian \$ 400.00

OVERALL TOTAL: \$ 59,554.78

Deposit to Bank of Guam (Flea Market Acct)

FINANCIAL REPORT
Bank of Guam
From: December 1-31, 2015

DATE OF DEPOSIT	NAME	MONTHLY COLLECTED	MONTHLY DEPOSITED
12/7/2015	In Ofc FleaMarket Collection 12.4.15	\$ 595.00	\$ 595.00
12/7/2015	Saturday FleaMarket Collection 12.5.15	\$ 985.00	\$ 985.00
12/14/2015	In Ofc FleaMarket Collection 12.11.15	\$ 393.00	\$ 393.00
12/14/2015	Saturday FleaMarket Collection 12.12.15	\$ 1,230.00	\$ 1,230.00
12/21/2015	Sunday FleaMarket Collection 12.20.15	\$ 1,230.00	\$ 1,230.00
12/21/2015	In Ofc FleaMarket Collection 12.18.15	\$ 615.00	\$ 615.00
12/28/2015	Saturday FleaMarket Collection 12.26.15	\$ 1,050.00	\$ 1,050.00
12/28/2015	Sunday FleaMarket Collection 12.27.15	\$ 1,855.00	\$ 1,855.00
		\$ -	\$ -

TOTAL COLLECTED \$ 7,953.00

12/21/2015	Community Center Collection	\$ 400.00
12/28/2015	Community Center Collection 12.26.15	\$ 400.00
		\$ -
		\$ -
		\$ -
		\$ -
	TOTAL DEPOSITED:	\$ 8,753.00

Previous Balance:	\$ 59,554.78
Total Collected:	\$ 68,307.78
Less Expenditure:	\$ 10,695.16
B.O.G Service Charge	\$ 4.16
B.O.G IFITE BANKING	\$ 10.00
ENDING BALANCE	\$ 57,598.46

TOTAL BREAKDOWN:	
Flea Market	\$ 44,017.08
Community Centers	\$ 8,387.79
Summer Camp	\$ 375.87
GVB	\$ 1,098.00
Wedding Account	\$ 3,719.72

OVERALL TOTAL: \$ 57,598.46

Deposit to Bank of Guam (Flea Market Acct)